



SCHOOL OF MEDICAL IMAGING

MEDICAL RADIOGRAPHY PROGRAM APPLICATION PROCEDURE

Applications for admission may be obtained by visiting the hospital website www.valleyhealthlink.com and completing the online application form. The completed application may then be emailed to WMCRadProgram@valleyhealthlink.com

You will be contacted to schedule your TEAS test.

Applications are accepted at all times; however ***the deadline is October 31*** for classes beginning the following June. Interviews and selection will occur in early December.

Please enclose with your completed application, or bring when you come for testing, a non-refundable \$25.00 application fee and \$85. TEAS testing fee. The fees may be submitted in one check payable to WMC School of Medical Imaging.

Official copies of college transcripts are required.

If unable to email, please mail application, application fees and transcripts to the following address:

Winchester Medical Center
Medical Radiography Program
220 Campus Boulevard, Suite 300
Winchester, VA 22601

Education:

The following program prerequisites must be included in the degree or completed prior to entering the program.

- ✓ College-level Math (Math for Allied Health or higher) – 3 credits
- ✓ College Composition (English Comp 101 or higher) – 3 credits
- ✓ College level science with lab (recommend Anatomy & Physiology) – 4 credits
- ✓ Medical Terminology – 3 credits (recommended)
- ✓ Psychology or Sociology – 3 credits
- ✓ Ethics – 3 credits

NOTE: Applicants who are nearing completion of their degree may be considered, providing no more than 8 credit hours remain upon entering the program. Students will have one year after entering the program to complete all required credits for the Associate's Degree. Failure to complete the Associate's Degree by the end of the 2nd semester of the program will result in dismissal from the program.

After application, fees, and transcripts are submitted, an aptitude test will be administered by the Medical Radiography Program. The aptitude test required for prospective students for the Medical Radiography Program is called the Test of Essential Academic Skills V for Allied Health Test (TEAS). The test focuses on math, grammar, and reading comprehension. If the test results along with the prerequisite college courses demonstrate acceptable grades, applicants will be invited back for a preliminary interview and career preview within the WMC Medical Imaging department. This opportunity will confirm interest in the program by allowing the applicant to observe examinations that are offered at our institution and to speak with current students about classes, study times, etc. A preliminary interview with the school faculty will also take place at this time.

Applicants will participate in a preliminary interview. A point system is used to evaluate the applicants. Points are awarded for punctuality, professional attire, number of prerequisites completed, and other criteria. Applicants with the highest scores will be invited back for final interviews. During times of limited visitation to the hospital medical campus, observation and preliminary interviews may not occur.

Final Interviews

After all observations are completed, qualified applicants will be chosen for final interviews before a Selection Committee consisting of representatives from Radiology Management, the Medical Advisor to the Medical Radiography Program, the Clinical Instructors, and the Program Director. This committee selects final candidates for the Medical Radiography Program. Decisions for admission to the program are based on a point system. Applicants are scored on completion of prerequisites, average of the English and Math TEAS scores, interaction with staff and students, oral and written communication and other criteria.

Letters of acceptance will be mailed and emailed within a week of the final interview. Applicants selected for the program must confirm acceptance with a non-refundable \$100 deposit to be credited toward the first semester tuition of \$3,000 which is due 2 weeks prior to the first day of the first semester.

Applicants must submit to a background check and drug testing before May 1 and are responsible for these fees. Drug testing and background checks must be completed May 1. Failure to do so will result in the applicant forfeiting his/her seat in the class.

Transfer Students

Radiologic Technology Programs are not required to accept transfer students. Individual cases may be considered.

Tuition and Expenses

Tuition will be charged in the amount of \$12,000.00 for the program payable on a semester basis (2 semesters per year at \$3,000.00 per semester). Checks should be made payable to Winchester Medical Center, Medical Radiography Program. Students owing tuition to the Medical Radiography Program will be required to make payment on or before the first business day of the semester.

June 15	June – December semester
December 1	January – June semester

Tuition for the FIRST semester is due two weeks prior to the first day of class for incoming students. FAILURE TO MEET PAYMENT DEADLINES WILL BE CAUSE FOR DISMISSAL FROM THE PROGRAM. Tuition and fees are subject to change.

Financial Assistance

Currently, no financial assistance is available through the Medical Radiography Program.

Several scholarships are available to students in the radiography program. The following are examples. Other scholarships may be available. The student is encouraged to seek out other scholarships and grants.

Jan Digges/Winchester Radiologists Scholarship – awarded in June to a rising senior. Details for application are available from the Program Director.

WMC Ladies Auxiliary Scholarships- accepting applications from January to April 15th. Scholarships are awarded in May.

Virginia Society of Radiologic Technologists (VSRT) Applicants must be in a radiography program 6 months before applying for this scholarship. [VSRT Scholarship](#)

GRIEVANCE POLICY FOR STUDENTS

The purpose of the grievance procedure is to afford a fair method for the resolution of disputes which may arise between the Program and students or department staff and students. A **grievance** shall be a complaint or dispute of a student regarding the application, meaning, or interpretation of policies or procedures as they affect the total educational activity of the student.

A process is detailed in the Student Catalog which is located on our website and provided to students at the time of acceptance into the program.

In addition to the program grievance procedures, students have the right to file a complaint with The State Council of Higher Education for Virginia (SCHEV).

SCHEV can be contacted at:

State Council of Higher Education for Virginia 101
North 14th St., 10th FL. James Monroe Bldg.
Richmond, VA 23219
Phone: 804-225-2600
<http://www.schev.edu>